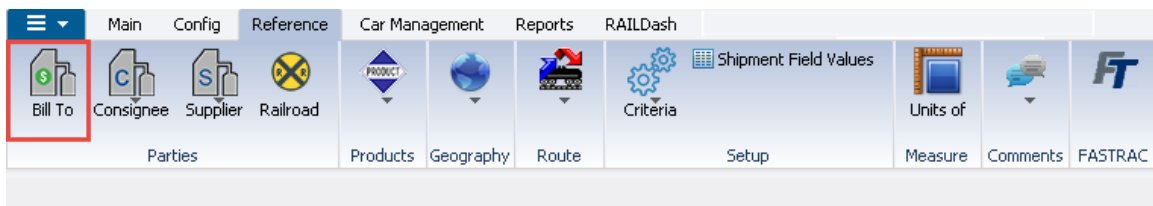**Adding Bill To Information**
RAILTRAC®
Revision Number 1
2/20/2017

Once logged into RAILTRAC, click on the Reference tab. Next, select the Bill To icon.
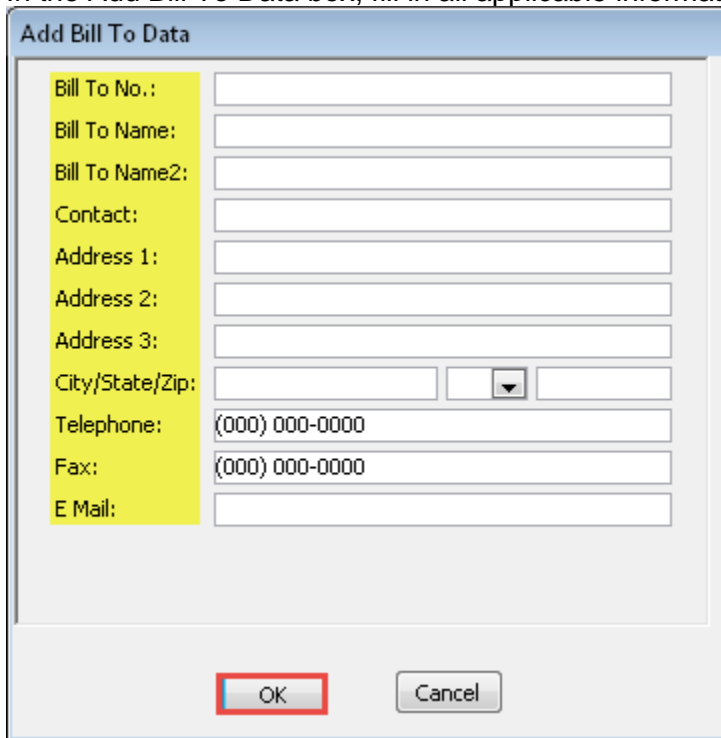

The Get Data For Bill to Maintenance box will appear. In this screen, select New.

In the Add Bill To Data box, fill in all applicable information and click OK.