



**Asterisk Shortcut
RAILTRAC®
Revision Number 1
2/24/2017**

There are some helpful tips in RAILTRAC. This short cut is available on all main report screens and can be used to quickly find specific information.

Asterisk – Use the asterisk as a wild card to narrow your search. You must enter a *minimum of three characters* to perform a search.

Example: This shortcut can be used if the user needs to search for all cars with a Destination City of Baytown, TX but is not sure of the exact spelling.

Once logged into RAILTRAC, click on the Main tab. Next, select Current, then Open Shipments.



The Get Data for Open Shipments box will appear. In this screen, the user is for any destination city that begins with BAY*.

Get Data For Open Shipments

SYSTEM DEFAULT Set as Default Save Setup Delete Setup

Column	Where	Value
Car Init	=	
Destination City	=	BAYT*
Ship Date	=	00/00/00
Customer Number	=	
Customer Name	=	
Fleet ID	=	

Add Delete

OK All New Cancel Setup

Now, only Open Shipments with a Destination City of Baytown, TX will appear.

Open Shipments x

Row 1 of 183

Sort By Column Asc Find Column Where Value And/Or

Car Init Car No. ship_date

Add Delete Sort Add Delete Apply Reset Save Select

Trace Open Shipments 2/24/2017 13:10:03

Car ID	Ship Date	Consignee No.	Consignee Name	BOL	Fleet	Grp	Origin	Origin ETA	Destination
ACFX 040408	10/29/08 00:00	APX	NATIONAL RAIL CAR	0002818867	LLDPE	MBLL	MTBELVIEU TX	11/10/2008 15:18:00	BAYTOWN TX
Current Location: TERHAUTE IN W 12/01/08 00:00 L INRD Comments: YES Expeditor Comments:									
DNYX 872002	10/18/06 00:00	499BD5684771	BDS TEST CHEMICAL CO. - US	0001811102	LLDPE	MBLL	DAYTON TX	11/3/2006 07:40:00	BAYTOWN TX
Current Location: ECONORAIL TX Z 10/23/06 11:17 L UP Comments: Expeditor Comments:									
DNYX 872069	10/03/06 00:00	499BD5684771	BDS TEST CHEMICAL CO. - US	0001790002	PP	BTTP	BAYTOWN TX	8/13/2016 19:57:00	BAYTOWN TX
Current Location: ECONORAIL TX A 10/08/06 05:59 L UP Comments: Expeditor Comments:									
DNYX 872106	09/26/06 00:00	499BD5684771	BDS TEST CHEMICAL CO. - US	0001782789	PP	BTTP	DAYTON TX	8/3/2016 06:15:00	BAYTOWN TX
Current Location: ECONORAIL TX D 10/02/06 14:15 L UP Comments: Expeditor Comments:									
DNYX 872156	10/23/06 00:00	499BD5684771	BDS TEST CHEMICAL CO. - US	0001815909	LLDPE	MBLL	MTBELVIEU TX	10/26/2006 17:00:00	BAYTOWN TX
Current Location: ECONORAIL TX D 10/24/06 07:43 L UP Comments: Expeditor Comments:									
ECLX 561026	10/24/06 00:00	BTRESMINI	BAYTOWN RESCAR MINITRACK		BASC6	BTB1	BAYTOWN TX	7/26/2016 15:00:00	BAYTOWN TX
Current Location: BAYTOWN TX Z 10/24/06 21:00 E UP Comments: Expeditor Comments:									
ECLX 575009	10/30/06 00:00	528BD5684771	BDS TEST CHEMICAL COMPANY 1000877471		BASC6	ISOP	BATROUGE LA	11/18/2006 02:00:00	BAYTOWN TX
Current Location: BATROUGE LA Q 10/30/06 00:00 L KCS Comments: Expeditor Comments:									
ECLX 575069	10/16/06 00:00	528BD5684771	BDS TEST CHEMICAL COMPANY 1000867260		BASC6	ISOP	BATROUGE LA	7/29/2016 19:18:00	BAYTOWN TX
Current Location: ECONORAIL TX A 10/26/06 11:04 L UP Comments: Expeditor Comments:									