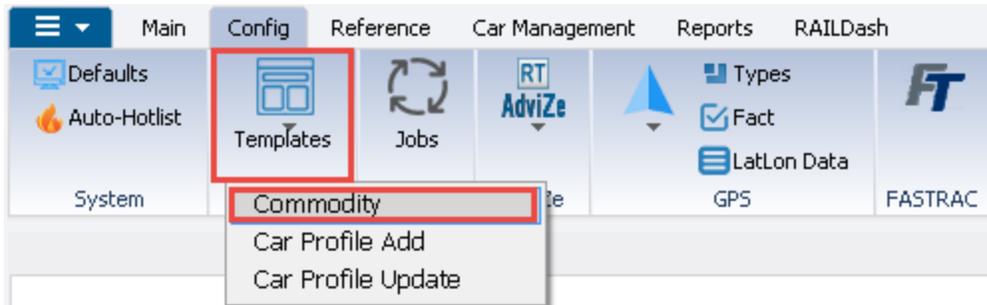




**Creating a Commodity Update Template  
RAILTRAC®  
Revision Number 1  
3/1/2017**

Once logged into RAILTRAC, click on the Config tab. Next, select Templates, then Commodity.



In this screen users are able to create a template to mass update commodity shipped records in RAILTRAC.

To start creating a template, the user can select from field names listed under the RT\_COMMODITY\_SHIPPED column on the left.

Commodity x

System Wide

Template Name

RT_COMMODITY_SHIPPED	Preview
Car Init < REQUIRED >	<b>Car Init</b>
Car No < REQUIRED >	<b>Car No</b>
Comm Code < REQUIRED >	<b>Comm Code</b>
Comm Compart < REQUIRED >	<b>Comm Compart</b>
Ship Date < REQUIRED >	<b>Ship Date</b>
Comm Amt	
15 BYTE FOR 1,2	
Comm Ref2	
Comm Ref3	
20 BYTES AVAIL 3 + 4	
Comm Units	

Car Init	Car No	Comm Code	Comm Compart	Ship Date
		CRUDE01	1	/01/16 00:00:
ABCD	000001	123456	1	/18/14 00:00:
ABCD	456222	00010	1	/01/16 00:00:
ACFX	037034	2821141	1	/17/14 00:00:
ACFX	039369	123456	1	/20/09 09:08:
ACFX	065026	00043000	1	/22/17 00:00:
ACFX	065420	00010	1	/21/17 00:00:
ACFX	069411	0005000137	1	/20/17 00:00:

Click on the desired field name. The name will highlight blue and the field name will become the column header in template. The example shown below displays adding the Comm Amt, Comm Units, and Comm Ref2 as columns in template.

Commodity X

System Wide

Template Name

RT\_COMMODITY\_SHIPPED Preview

Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units	Comm Ref2
		CRUDE01		/01/16 00:00:00	28777.00	GAL	
ABCD	037034	123456	1	/18/14 00:00:00			
ABCD	456222	00010	1	/01/16 00:00:00	27525.00	GAL	
ACFX	037034	2821141	1	/17/14 00:00:00	193400.00	BR	
ACFX	039369	123456	1	/20/09 09:08:00	187450.00	T	56167
ACFX	065026	00043000	1	/22/17 00:00:00	11.00	T	
ACFX	065420	00010	1	/21/17 00:00:00	50000.00	TN	
ACFX	069411	0005000137	1	/20/17 00:00:00	250000.00	BS	
ACFX	069411	0005018275	1	/02/14 00:00:00	13.00	T	
ACFX	080310	0005000039	1	/17/11 00:00:00	26500.00	GAL	
ACFX	080310	0005000276	1	/01/11 00:00:00	28000.00	GAL	
ACFX	080316	IC4	1	/17/11 00:00:00	1500.00	GAL	
ACFX	080316	0005000144	1	/16/11 00:00:00	28200.00	GAL	
ACFX	080316	0005000246	1	/01/11 00:00:00	28200.00	GAL	

Left sidebar field list:

- Car Init < REQUIRED >
- Car No < REQUIRED >
- Comm Code < REQUIRED >
- Comm Compart < REQUIRED >
- Ship Date < REQUIRED >
- Comm Amt
- 15 BYTE FOR 1,2
- Comm Ref2
- Comm Ref3
- 20 BYTES AVAIL 3 + 4
- Comm Units

To remove a column from template, click on field name from the box on the left once. This will unselect the field name and remove the column from template.

Example below shows the removal of Comm Ref 2 column from template.

Commodity X

System Wide

Template Name

RT\_COMMODITY\_SHIPPED Preview

Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units
		CRUDE01		/01/16 00:00:00	28777.00	GAL
ABCD	037034	123456	1	/18/14 00:00:00		
ABCD	456222	00010	1	/01/16 00:00:00	27525.00	GAL
ACFX	037034	2821141	1	/17/14 00:00:00	193400.00	BR
ACFX	039369	123456	1	/20/09 09:08:00	187450.00	T
ACFX	065026	00043000	1	/22/17 00:00:00	11.00	T
ACFX	065420	00010	1	/21/17 00:00:00	50000.00	TN
ACFX	069411	0005000137	1	/20/17 00:00:00	250000.00	BS
ACFX	069411	0005018275	1	/02/14 00:00:00	13.00	T
ACFX	080310	0005000039	1	/17/11 00:00:00	26500.00	GAL
ACFX	080310	0005000276	1	/01/11 00:00:00	28000.00	GAL

Left sidebar field list:

- Car Init < REQUIRED >
- Car No < REQUIRED >
- Comm Code < REQUIRED >
- Comm Compart < REQUIRED >
- Ship Date < REQUIRED >
- Comm Amt
- 15 BYTE FOR 1,2
- Comm Ref2
- Comm Ref3
- 20 BYTES AVAIL 3 + 4
- Comm Units

Once all columns have been added, the user can assign a template name by typing the desired template name in the Template Name field.

Commodity X

Template Name  
**EDIT COMMODITY SHIPPED** [v]  System Wide

RT\_COMMODITY\_SHIPPED Preview

Car Init	Car No	Comm Code	Comm
		CRUDE01	1
ABCD	000001	123456	1
ABCD	456222	00010	1
ACFX	037034	2821141	1
ACFX	039369	123456	1

Before completing the template set up, the user can check the System Wide box if applicable.

System Wide – Makes templates available and usable for all users.

Commodity X

Template Name  
**EDIT COMMODITY SHIPPED** [v]  System Wide

RT\_COMMODITY\_SHIPPED Preview

Car Init	Car No	Comm Code	Comm
		CRUDE01	1
ABCD	000001	123456	1
ABCD	456222	00010	1
ACFX	037034	2821141	1
ACFX	039369	123456	1

Once this has been completed, click Save.

Commodity x

System Wide

Template Name  
EDIT COMMODITY SHIPPED

RT\_COMMODITY\_SHIPPED Preview

Car Init	Car No	Comm Code	Comm Compart	Ship Date	Comm Amt	Comm Units	Comm Ref2
		CRUCE01	1	/01/16 00:00:00	28777.00	GAL	
ABCD	000001	123456	1	/18/14 00:00:00			
ABCD	456222	00010	1	/01/16 00:00:00	27525.00	GAL	
ACFX	037034	2821141	1	/17/14 00:00:00	193400.00	LBR	
ACFX	039369	123456	1	/20/09 09:08:00	187450.00	LT	56167
ACFX	065026	00043000	1	/22/17 00:00:00	11.00	LT	
ACFX	065420	00010	1	/21/17 00:00:00	50000.00	TN	
ACFX	069411	0005000137	1	/20/17 00:00:00	250000.00	LBS	
ACFX	069411	0005018275	1	/02/14 00:00:00	13.00	LT	
ACFX	080310	0005000039	1	/17/11 00:00:00	26500.00	GAL	
ACFX	080310	0005000276	1	/01/11 00:00:00	28000.00	GAL	
ACFX	080316	IC4	1	/17/11 00:00:00	1500.00	GAL	
ACFX	080316	0005000144	1	/16/11 00:00:00	28200.00	GAL	
ACFX	080316	0005000246	1	/01/11 00:00:00	28200.00	GAL	
ACFX	220420	0000499156	1	/10/14 00:00:00	155114.00	LBR	
ACPX	033543	98F087	1	/13/06 00:00:00	0	GAL	
ACPX	033543	98F087	1	/19/06 00:00:00	31364.00	GAL	
ACPX	033908	98F087	1	/05/06 00:00:00	0	GAL	
ACPX	033908	98F087	1	/29/06 00:00:00	31309.00	GAL	
ACPX	033910	98F087	1	/21/06 00:00:00	31340.00	GAL	
ACPX	033910	98F087	1	/20/06 00:00:00	0	GAL	
AEX	010219	MEM	1	/28/06 00:00:00	30000.00	GAL	
AEX	011849	2818170	1	/28/16 00:00:00	192700.00	LBS	
AFCX	893288	98DH43	1	/24/06 00:00:00	16348.00	GAL	
AFCX	893288	98DH42	1	/03/06 00:00:00	18486.00	GAL	
AFCX	893288	98DH43	1	/01/06 00:00:00	17620.00	GAL	
AFCX	893288	98DH43	1	/25/06 00:00:00	1000.00	GAL	
AFCX	893289	98DH43	1	/19/06 00:00:00	17138.00	GAL	
AFCX	893290	98DH43	1	/14/06 00:00:00	1000.00	GAL	
AFCX	893292	98DH43	1	/23/06 00:00:00	15574.00	GAL	
AFCX	893292	98DH43	1	/18/06 00:00:00	16943.00	GAL	
AFCX	893292	98DH43	1	/09/06 00:00:00	17466.00	GAL	
AFCX	893293	98DH43	1	/16/06 00:00:00	17420.00	GAL	
AFCX	893293	98DH43	1	/10/06 00:00:00	16148.00	GAL	
AFCX	893294	98DH43	1	/17/06 00:00:00	18358.00	GAL	
AFCX	893294	98DH43	1	/28/06 00:00:00	17717.00	GAL	

Save Close Delete New

Click OK.

