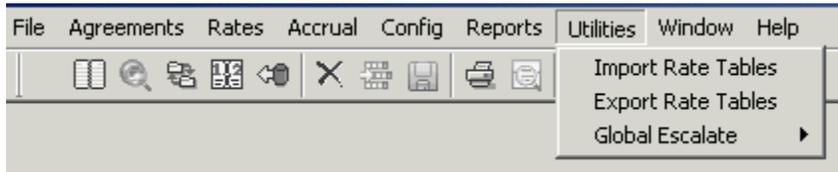


The Export process is much like the Date Manager in RateServer where you select a Start Date and other criteria, then select the rates to export into the CSV format.



To Export Rate Tables, select it and then enter the Agreement, Carrier and Revision No:

Get Data

Agreement No.:

Agreement Carrier:

Revision No.:

OK All New Cancel

Then enter the criteria. Start Date is currently mandatory. Next, press Retrieve. This will bring up all of the rates that fall within the defined criteria.

Rate Export

Select Criteria:

Contract No.: CPRS Carrier Code: CPRS Revision: 0

Start Date: 03/01/14 End Date: 2/28/2015 23:59:59

Item No.: Commodity Class:

Equipment Owner: Section No.:

Origin: Equipment:

Destination:

Retrieve

Selected	Item No.	Section No.	Origin	Destination	Start Date	End Date	Commodity Class	Equipment Owner	Equipment	Customer
<input type="checkbox"/>			ALBANY, NY	TROIS RIVIERES, PQ	03/01/14	02/28/15	COAL	RAILROAD	ALL	ALL 246
<input type="checkbox"/>			ALBANY, NY	TROIS RIVIERES, PQ	03/01/14	02/28/15	COAL	PRIVATE	ALL	ALL 257
<input type="checkbox"/>			CHICAGO, IL	PAYNESVILLE, MN	03/01/14	02/28/15	COAL	RAILROAD	ALL	ALL 246
<input type="checkbox"/>			CHICAGO, IL	PAYNESVILLE, MN	03/01/14	02/28/15	COAL	PRIVATE	ALL	ALL 257

Select All Deselect All

Export

Select the rates to be extracted and press Export to save the file to your hard drive. Note, if there are additional rates to export from the agreement, it is not necessary to save the file each time. Instead, cancel the Save As, and select Yes to continue exporting rates. RateServer will keep the previously

extracted rates in a queue so that, when the export file is eventually saved, all rates exported up until then will be included on the output file.

Rate Export

Select Criteria:

Contract No.: CPRS Carrier Code: CPRS Revision: 0
Start Date: 03/01/14 End Date: 2/28/2015 23:59:59
Item No.: Commodity Class:
Equipment Owner: Section No.:
Origin: Equipment:
Destination:

Retrieve

Selected	Item No.	Section No.	Origin	Destination	Start Date	End Date
<input checked="" type="checkbox"/>			ALBANY, NY	TROIS RIVIERES, PQ	03/01/14	02/28/15
<input checked="" type="checkbox"/>			ALBANY, NY	TROIS RIVIERES, PQ	03/01/14	02/28/15
<input checked="" type="checkbox"/>			CHICAGO, IL	PAYNESVILLE, MN	03/01/14	02/28/15
<input checked="" type="checkbox"/>			CHICAGO, IL	PAYNESVILLE, MN	03/01/14	02/28/15

Select All Deselect All

Export

Save As

Save in: Documents

File name: CPRS COAL

Save as type: CSV with headers

Encoding: ANSI/DBCS

Save Cancel

Rate Export

Successfully changed Records. Do you want to export more records?

Yes No

Once the file is saved to the designated folder, select No to exporting more records to close the screen.