

Set Filter Shortcut RAILTRAC[®] Revision Number 1 2/24/2017

There are some helpful tips in RAILTRAC. This short cut is available on all main report screens and can be used to quickly find specific information.

Set Filter Shortcut – Use the filter shortcut to narrow report results.

Example: Use this shortcut if the user needs to narrow down a search for all shipments going to the destination city of Watson, CA.

Once logged into RAILTRAC, click on the Main tab. Next, select Current, then Loaded to Consignee.



STEM DEFAULT				Set	as Default	Save Setup	Delete Setu
Column	٧	/here	V	alue			
Car Init		•					
Car No.	-	-					
Location City	-	-					
Location State	-	-					
Destination City	-	-					
Destination State	-	-					
Road	-	-					
Consignee Name	-	-	0				
		Ad		Delete			

The Get Data For Loaded to Consignee will appear. In this screen, select All.

To populate filter, left-click once with your mouse on the row that contains the destination city you want to filter on.

Readed to Consignee X									
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2/24/	2017 15:36:53	Shin	Tra	ice Loaded to Co	nsign	ee			Trn
	Car ID	Date	Date	SC Location		Destination		Road	Jct CommCode
	ACFX 069412	02/20/17 00:01	02/20/17 00:01	Q AMELIA	ТΧ	CARROLLTO	ТΧ	UP	
	Exp Comnts:			Ship Comnts:					
	ABCD 321564	02/17/17 00:00	02/17/17 00:00	Q GLENDALE	AZ	FRUITRIDG	CA	BNSF	
	Exp Lomnts:	00/45/43 00:00	00/15/17 00:00	Ship Lomnts:		DRACON			
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		02/15/17 00:00	02/15/17 00:00	O EVACITY	PA	DRAGON	MS	BNSE	
	Exp Comnts:	02/10/17 00:00	02/10/17 00:00	Ship Comnts:	14	DIGIGON	110	01401	
	ABCD 123333	02/14/17 00:00	02/14/17 00:00	Q EVACITY	PA	DRAGON	MS	BNSF	
	Exp Comnts:			Ship Comnts:					
	ABCD 222222	02/14/17 00:00	02/14/17 00:00	Q WINDFALL	AB	LEECREEK	NC	CN	
	Exp Comnts:			Ship Comnts:					
	UTLX 123456	02/14/17 00:00	02/14/17 00:00	Q MTPLEASAN	IA	SANDWICH	IL	BNSF	
	Exp Comnts:			Ship Comnts:					
	GC5X 022332	02/04/17 00:00	02/04/17 00:00	Q GIBBSTOWN	Ŋ	CICERO	IL	CSXT	0005000011
	Exp Comnts:			Ship Comnts:					
	GC5X 022333	02/04/17 00:00	02/04/17 00:00	Q GIBBSTOWN	СИ	CICERO	IL	CSXT	0005000011
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•	ACEX 123456	10/11/16 00:00	10/11/16 00:00	Q BAYONNE	U	CORDOVA		CSXI .	
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*	Exp Comnts:	03/01/10/00:00	05/01/10/00:00	Ship Comnts:	111	02/14/17	14:20	C	sunation
	WJBX 099835	09/01/16 00:00	09/01/16 00:00	Q FEEDER	ON	HOUSTON	TX		
	Exp Comnts:			Ship Comnts:					
	GCCX 095067	08/03/16 00:00	08/03/16 00:00	Q BATROUGE	LA	WATSON	CA	CN	00008
	Exp Comnts:			Ship Comnts: BO	BRAK	E 02/01/17	16:12	BRA	AKE SHOE WEAR

Then, right-click with mouse on the actual criteria you want to filter by. This will automatically fill in information in the Find Column and select Apply.

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Car Init		. 🗸		• = •		💌 A	nd 💌		
Car No.		. 🔽		• = •		👻 A	nd 🖵		
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2/24/2	2017 15:39:06	Ship	CLM	ice Loaded to Co	nsignee		Trn		
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	Exp Comnts:			Ship Comnts:					
	UTLX 100010	02/15/17 00:0	0 02/15/17 00:00	Q HANNA	OH DRAG	ON MS	WE	0)2/:
	Exp Comnts:			Ship Comnts:					
	UTLX 400020	02/15/17 00:0	0 02/15/17 00:00	Q EVACITY	PA DRAG	ON MS	BNSF	C)2/2
	Exp Comnts:			Ship Comnts:					
	ABCD 123333	02/14/17 00:0	0 02/14/17 00:00	Q EVACITY	PA DRAG	ON MS	BNSF	C)2/2
	Exp Comnts:			Ship Comnts:					
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	Exp Comnts:			Ship Comnts:					
	UTLX 123456	02/14/17 00:0	0 02/14/17 00:00	O MTPLEASAN	IA SAND	MICH IL	BNSF	C)2/:
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Data will now be sorted by the Destination City of Watson, CA.

Loaded to	Consigne	e x						
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Sort By Column Ship Date Car Init Car No. Add Dele	ete Si	Asc	Find Column Destination City	Where V • = • • = • • = • • = • • = • • = • • = • • = • • = • Delete Apply	VATSO Rese	N V V V t Save Sele	And/Or And And And And And And And	
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Ca	r ID	Ship Date	LLM Date	SC Location		Destination	Road Jct	CommCoe
GCCX Exp Co	095067 mnts:			Q BATROUGE Ship Comnts: BO			A CN 12 BRAKE SH	00008 HOE WEAR
GCCX	095068	08/03/16 00:00	08/03/16 00:00	Q BATROUGE	LA	WATSON C	A CN	00008
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👶 GNCX	950067	08/03/16 00:00	08/03/16 00:00	Q BATROUGE	LA	WATSON C	A CN	00008
Ехр Со	mnts:			Ship Comnts:				
🕏 GNCX Exp Co	950068 mnts:	08/03/16 00:00	08/03/16 00:00	Q BATROUGE Ship Comnts:	LA	WATSON C	A CN	00008
💲 GNCX	950070	08/03/16 00:00	08/03/16 00:00	Q BATROUGE	LA	WATSON C	A CN	00008
Ехр Со	mnts:			Ship Comnts:				
GCCX	095060	08/02/16 00:00	08/06/16 02:32	A DAYTON	ΤX	WATSON C	A BNSF	00010
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Ехр Со	mnts:			Ship Comnts:		01/18/17 13:2	26 MULTI-CA	AR COMMENTS
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BLGX Exp Co	031043	07/10/15 00:00	07/10/15 00:00	Q FAIRMONT Ship Comnts:	NE	WATSON C	A BNSF	4909152