

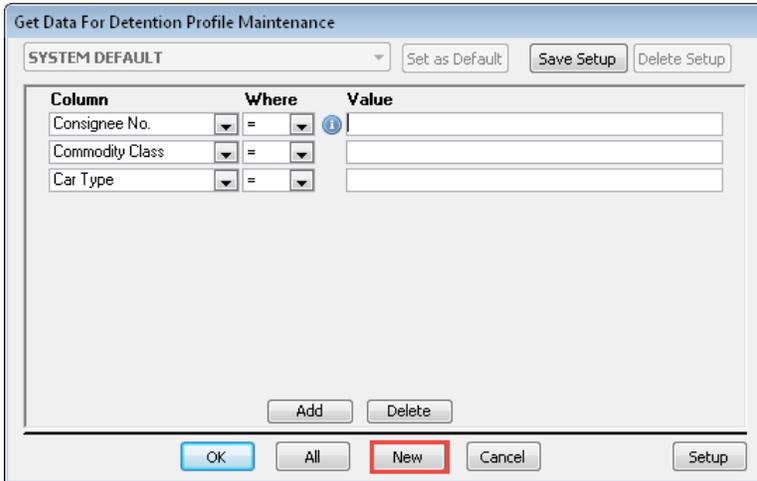


Setting Up Detention Profiles
RAILTRAC®
Revision Number 2
4/10/2017

Once logged into RAILTRAC, click on the Reference tab. Next, select Consignee, then Detention Profiles.



The Get Data For Detention Profile Maintenance box will appear. In this screen, select New.



Using the drop down menu, the user can select the required Consignee Number. Start typing the Consignee Number, if known, to narrow down the choices.

Once the Consignee No. has been selected, use the Tab key to navigate to the remaining fields and enter in the Begin Mo, End Mo, Free Time, Detention Rate, Early Rel Crd and Bill to No. Click Save on the Tool Bar to save the Detention Profile.